

Construction Scheduler

SEI Group (SEI) is a well-respected supplier of pollution control systems to utility, pulp, paper, refinery and other industrial organizations. The company is vertically integrated focusing on Engineering, Design, Manufacturing, Construction and Service activities. SEI is seeking candidates with excellent leadership, technical, written, and verbal communication skills to support a well-established group.

SEI is interested in hiring a Scheduler with in the Southern Environmental team to assist in the scheduling of large capital projects.

- Responsibilities:
 - Develop, analyze, and maintain construction schedules.
 - Provide opinions, reports and other critical information that supports operational progress as well as predictions of the work moving forward.
 - Collaborate with all members of the project team to ensure that the schedule is always up to date and accurate
 - Aid project management and executive management to develop recovery plans from a time and cost perspective.
 - Drive the development of a detailed project schedule along with the project teams input
 - Obtain project progress and updates then relay findings in a clear and concise manner
 - Execute impact analysis for potential delays and changes
 - Develop and maintain "as built" construction schedules
 - Work closely with the project management team in setting project goals and analyzing the status of the project
 - Analyze schedules to determine duration and logic issues

- Requirements for the successful candidate:
 - BA/BS Degree in Construction Management is preferred, but may be substituted by adequate experience
 - 5-10 years of experience in construction scheduling
 - Be able to work onsite full time which could be 40 to 50 hours a week.
 - Strong written and oral communication skills
 - Proficient with Primavera P-6, and Microsoft Office

- Compensation:
 - SEI maintains a 401 (k) plan, health coverage, standard holidays, vacation and sick leave benefits. The position's salary will be commensurate with the applicants experience and abilities.